

Previous employment record (state most recent first)

Please include part-time and unpaid work. If you have recently left school or college or had a break from employment, you must state this clearly here. You may continue on a separate sheet if required.

Employer s name and address:	Post-held	Employment dates from/to	Reason for leaving

Driving Licence

Do you hold a valid full driving licence?

Yes No

Would you have the use of a vehicle for work?

Yes No

Work-related training

Organising body and course title	Length of course	Grade/class of diploma/degree	Date attended

Reference/contract with present or most recent employer

We will contact your referees when we ask you to attend for interviews.

Please give details below of your present or most recent employer. We may contact them to confirm details of your present or most recent employment and suitability for the job you are applying for.

Name

Address

Email

Postcode

Telephone

Additional reference

Please give name and address of another person who has agreed to act as a referee. Do not use a relative as a referee.

Name

Address

Email

Postcode

Telephone

Please use this section to describe how you meet the criteria in the job description / person specification for the post.

Please return to:

HRD department
Zodiac Training
The Learning Centre
The Avenues
Team Valley
Gateshead
NE11 0NJ

recruitment@zodiactraining.co.uk

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Equal opportunities monitoring

Date of Birth

Gender

Male Female Prefer not to say

Marital Status

Sexual Orientation

Religious Belief

Buddhist Catholic Hindu Jewish Muslim None Sikh Prefer not to say

Any other religion (please specify)

Have you ever been banned from working with young people or vulnerable adults?

Yes No

Independent Safeguarding Authority registration (if applicable)

Are you currently subject to any disciplinary action?

Yes No

If yes please give details:

By submitting this application form, I authorise Zodiac Training to process the information I have given in line with the Data Protection Act 1998. I confirm that the information I have given on the form is correct. I understand I may be required to validate any or all information provided. I also understand that providing inaccurate information may disqualify me from employment or, if it is discovered after my appointment, make me liable for dismissal.

Name

Date

Ethnic Group (Please select one)

White: Mixed: Asian, Asian British, Asian English, Asian Scottish or Asian Welsh:

Black, black British, black English, black Scottish or black Welsh

Chinese, Chinese British, Chinese English, Chinese Scottish or Chinese Welsh:

Other ethnic group

Disability

The disability discrimination act protects disabled people. This includes people with long-term health conditions. If you tell us that you have a disability, we can make reasonable adjustments to where you work, your work arrangements and at interview.

Please tell us here if you need any specific arrangements to enable you to attend for interview.

Declarations

Please state the number of occasions and days you have been absent from work or education due to ill health during the past twelve months. Please specify the nature of the illness.

Have you ever been convicted of or cautioned for any criminal offence or do you have any prosecutions pending?

Yes No If yes, please give details including dates.

Are you legally entitled to take up paid employment in the uk?

Yes No If yes, please give details including dates.

